

### Safe System of Work Planner Recert (SSOWP)

#### Course Sessions

The SSOW Planning Process

Sources of Information

Arrangements for Green Zone Planning

Network Rail Rules - Safe System of Work

Line Blockage Procedures

Safety of People Working on or Near the Line

Theory Assessment

Practical Assessment

Course closure and feedback

Learning Objectives

At the end of the training the delegate will be able to:

Understand the process for planning Safe Systems of Work in accordance with NR/L2/OHS/019 Safety of People Working on or Near the Line.

Access and extract information from various sources and use that information in the production of Safe System of Work Plans for use by staff required to work safely on the Network Rail Managed Infrastructure.

Have a basic understanding of key Rail Rule Book modules and Handbooks associated with planning and implementing Safe Systems of Work.

### Instructions

Please check prior to attending this course that you have successfully completed the necessary Interim Assessment and completed the SSOW Experience Sheet. This form **must** detail the following requirements:

- evidence of a minimum of 4 SSOW entries recorded on the Work Experience form since the Interim Assessment took place (please DO NOT bring the actual packs);
- two work experience entries of track visits recorded on the Work Experience form since the last Interim Assessment;
- the Line Manager has reviewed the Work Experience form and signed/dated where required.

**If the completed SSOW Work Experience form is not handed to the trainer or has not been sufficiently completed, the candidate will not be eligible to attend the training and will be asked to leave the course.**

Please be aware that candidates will be treated on a training event as if they are at work and they must comply with the relevant medical policy and bring their Sentinel Smartcard which will be swiped at the start of the course.

Must be a minimum age of 18.

Must bring Sentinel smart card endorsed with SSOWP. **Please be advised that the competency can only be recertified if it is valid or within the 8 week grace period.**

Meet the Network Rail Standard NR/L2/OHS/0120 (Drugs & Alcohol). Any person attending a SSOWP shall have undergone a drugs & alcohol testing and received a negative result within the last 5 years and evidence provided - a valid D&A must be on Sentinel.

Must have sufficient command of English language, be literate in IT and mathematics and be conversant with Standard RT/L2/OHS/019 Safety of People Working on or Near the Line.

Must Bring Photo ID - For British Nationals, one of the following (**original hard copy - not electronically**): a current and valid branded form of identity token, used for accessing the RMI (Railway Maintained Infrastructure) such as a Sentinel Card; in-date and valid full driving licence; in-date and valid UK Provisional Photo Card Driving Licence; in-date and valid passport, a UK biometric ID Card/Residence Permit (BRP), an Armed Forces Identity Card, a proof of age card recognised under PASS with a unique reference number (this includes the Citizen ID Card), N.I. Electoral Identity Card or a resident permit as per Home Office guidance.

For Non-British Nationals - an in-date and valid passport, Identity Card or Driving Licence from an EU or European Economic Area (EEA) country or a US Passport Card is required (**original hard copy - not electronically**).

Please advise of any special needs i.e Dyslexia

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