

Site Management Safety Training Scheme (SMSTS) - Virtual Classroom

The Site management safety training scheme (SMSTS) is a five-day course designed for site managers, or aspiring site managers. It is designed for those with responsibility for managing, monitoring, implementing and reporting in a construction environment. The course covers relevant health, safety and environmental legislation affecting safe working in the building, construction and civil engineering industries.

It highlights the need for risk assessment in the workplace, the implementation of the necessary control measures, and adequate communication to sustain a health and safety culture among the workforce.

The SMSTS course is endorsed by Build UK as the standard training for all construction managers.

Instructions

This is a remote five-day course. Delegates are required to complete the full course to be eligible for certification.

This course will be delivered via video conferencing using Microsoft Teams Virtual Classroom. Delegates must have an internet connection, a webcam and microphone, to provide evidence of identity and the ability to answer all examination questions. Delegates that work for the same organisation can attend the course together, provided the course is accessed by individual webcam enabled laptops or computers. Mobile phones are not acceptable as the only device a delegate can use. Any device used must support a clear view of the delegate and surrounding desk area

Delegates attending this course must have sufficient command of English language both written and verbal to allow delegates to address the assessment requirements of the qualification. Please advise of any special needs i.e. Dyslexia in advance of the course.

The pdf workbook will be sent via e-mail to candidates one week prior to the course date, along with the Teams link to the course. A further link for the exam will be sent to candidates on the last day of the course. Please remind candidates to check their junk mail if this is not received and let the trainer know of any issues.

A copy of the Delegate Information Form will be issued to candidates before the course. Please ensure this is completed in full prior to the last day of the course and e-mailed by return. Please note that delegates must have a valid individual email address that is unique to the delegate and used for the online exam and

electronic publication key. Group email addresses are not acceptable.

Delegates must log on to Teams in good time for the start of the course to ensure there are no IT issues. In the event that individuals are late logging in, they may be excluded from the event and the full fee will be charged.

All delegates are required to show photographic identification to the trainer, such as a passport, driving license, or work ID. You will not be permitted to sit your exam without photographic proof of ID. If you have any queries on this, please contact us before your course.

The trainer will conduct an online exam with all delegates via video communication on Microsoft Teams. The exam time is 35 minutes, the delegate must be visible via the video at all times and you are permitted to refer to the supporting publication, Construction site safety (GE700), during the last 15 minutes of the examination period. The pass mark is 81% (26 questions out of 32). Delegates would be eligible for a resit should they achieve a mark between 72-78% (23, 24 or 25 out of 32). Only one attempt of a resit is allowed and may take place on the same day or by attending the final day of another course within a 90 day period. If a delegate fails the resit, they must take the whole course again. Any delegate scoring less than 69% (22 out of 32) will fail the final exam and must sit the whole course again.

To successfully achieve the course, delegates must complete all four core exercises, pass the trainer review and pass the end of course exam. The trainer will discuss this further with delegates at the beginning of the course.

Delegates are asked to bring their CSCS Card Number and their National Insurance Number. If you are a CITB levy payer please provide your 7 digit levy number.

Delegates successfully completing the course will be awarded a CITB Construction Site Management Safety Training Scheme Certificate valid for five years. (Certificates will be sent as digital PDF's – please be aware that hard copy certificates will not be sent).

Delegates will then need to undertake a refresher course prior to the expiry date on the certificate to obtain another five-year certificate

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